



**Minutes of the Parish Council Meeting held in The Chapel, Kirdford on Monday 16th
January 2017 commencing at 7.00 p.m.**

Present: Cllr. Miss S Pinder (Chairman)
Cllr. Mrs. A. Gillett
Cllr. Mrs. N. Goddard
Cllr. Mrs K Fenney
Cllr. Mrs L Nutting
Cllr. Mr J Nicholls

In attendance:
Cllr J Ransley
2 members of the public

183. **Apologies for Absence:** - Cllr Mrs J Robertson
Cllr Mr T Piedade
184. **Public Participation:** - 2 members of the public in attendance required information regarding Crouchlands and the proposed development on Plaistow Road.
185. **Disclosures of Interest:** - To receive disclosures of personal and prejudicial interest from Councillors on matters considered at the meeting. – No disclosures.
186. **Approval of Meeting Minutes:** To resolve that the minutes from the last meeting of the Parish Council held on 21st November 2016 be signed as a correct record. UNANIMOUSLY AGREED and duly signed.

To resolve that the Minutes from the Finance Meeting held on 5th December 2016 be signed as a correct record. UNANIMOUSLY AGREED and duly signed.

187. **Finance:** To Approve Precept Figures for 2017/18. The Precept figures were submitted for approval, Proposed by Cllr. Miss S Pinder and Seconded by Cllr Mrs K Fenney and were UNANIMOUSLY AGREED.

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| General Reserve | 1000.00 |
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|--------------------------------|----------|
| Village Improvement Fund | 5000.00 |
| Planning Consultancy | 2000.00 |
| Safety Surfacing | 2500.00 |
| Play Equipment | 5000.00 |
| Village Workshops | 1000.00 |
| Donation: Village Hall | 1500.00 |
| Donation: Recreation Ground | 1500.00 |
| Donation: Church yard | 750.00 |
| Grants: | 2000.00 |
| Wisborough Green Public Toilet | 500.00 |
| General Admin | 3000.00 |
| Web Upgrade | 2000.00 |
| Web Development | 1000.00 |
| Employment Costs | 26000.00 |
| Office Allowance | 300.00 |
| Insurance | 2000.00 |
| Internet/Telephone | 500.00 |
| Landscape Maintenance | 6000.00 |
| Safety Inspections | 400.00 |
| Clerks Travel | 250.00 |
| Members Travel | 200.00 |
| Training | 1000.00 |
| Chairman's Allowance | 400.00 |
| Audit fees | 500.00 |
| Legal/Consultancy Fees | 1500.00 |

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|------------------------|-------------------|
| Subscriptions: | 50.00 |
| Action in Rural Sussex | |
| SLCC | 200.00 |
| SALC | 300.00 |
| CAGNE/GACC | 30.00 |
| Great Common Rent | 60.00 |
| Litters Bin Emptying | 700.00 |
| Election | 1500.00 |
| | |
| TOTAL | £70,640.00 |

188. **Reports from District and County Councillors:**

Cllr. Mr J Ransley (District Council) reported that Parish Council Grants were being reduced.

The Ward Boundries were now agreed and from 2019 Kirdford will be known as Loxwood Ward and will include Wisborough Green, Northchapel, Ebenoe, and Loxwood.

A 12 month trial of Night time Car Park charges has commenced in Chichester at the North Gate Car Park.

A27 By Pass is being discussed again, and the Council have been asked to look again at all schemes.

Cllr Mrs J Duncton arrived at the meeting at 7.25pm.

Planning team have visited Crouchlands, to evaluate the viability of issuing a stop notice before the Appeal in April 2017, this was considered uneconomical.

Cllr Mrs J Duncton (WSCC) advised that all highway matters should be forwarded to the Highways Officer, and also to herself. KPC to compile a list of necessary works and forward for comment. There are still funds available for pavement repair.

Cllr. Mrs J Ransley and Cllr. Mrs J Duncton left the meeting at 7.45pm.

188. **Crouchlands Biogas:** - Update.
It was reported that there is an Environmental Agency meeting scheduled for 25th January 2017.
189. **Aircraft Noise:** - Cllr. Miss S Pinder is to attend a seminar on 31st January 2017 at Gatwick.
190. **Proposed Development for Plaistow Road:** (Cllr. Miss S Pinder)
The Planning Officer is still waiting for the District Valuer's report, before she can deliver her report. KPC has requested a meeting with the developers.
191. **Correspondence:** - Correspondence distributed.
192. **Chairman's Announcements:**

A review of all Committees and working parties is needed, to be included on next February Agenda.
A parishioner has expressed an interest in joining the Parish Council.
After a request from a member of the public, the PC was asked to investigate the viability of hiring a 'skip' this was found not to be viable due to expense.
193. **Litter Picking:** To consider future dates. It was decided that Saturday 6th May 2017 would be suitable for the Village Spring Clean. Cllr. Mrs A Gillett to arrange litter pickers etc.
194. **Coffee Morning:** A village Coffee Morning has been arranged for 4th February, between 10 and 12 noon, in the Village Hall. Councillors to provide coffee, cakes and refreshments.
195. **Village Hall WiFi:** Cllr. Mrs L Nutting presented an offer made from a villager, but it was decided to investigate other avenues, and also the expected use.
196. **School Court:** - Cllr. Mrs L Nutting reported that the repair to the large gate has been completed, but emphasised that due to the length of the gate the hinges would not withstand any weight. It was decided that if the hinges break again they would not be worth repairing and that another solution would be sought.
197. **River Works, Drains & Ditches Update:** - The Clerk reported that her calls to the both the Contractors and the Council had not resulted in any further news.

198. **Footpath Resurfacing Update:** - Cllr. Miss S Pinder reported that work would be likely to begin later in the year.
199. **Parish Notice Board:** - The new Notice Boards have both been erected and are in use.
200. **Web Site:** The Clerk reported that the email alerts are now working, and encouraged members to register on the website.
201. **Councillors to report any possible Health & Safety Matters:** -
- The fence between School Court Play Area and the Half Moon has a panel blown over. The Clerk to write to the Landlord, as the play area is a dog free zone.
202. **Follow Up on Action List:** Action List to be updated.
203. **Accounts to be Paid:**

ACCOUNTS TO BE PAID

January 2017

| <u>Date</u> | <u>ChqNo</u> | <u>To Whom Paid</u> | <u>Supply</u> | <u>Net</u> <u>£</u> | <u>VAT</u> <u>£</u> | <u>Total</u> <u>£</u> |
|--------------------|---------------------|----------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--|
| 16.01.17 | 001671 | Mrs L Nutting | Expenses (Chairmans Allowance) | 27.18 | | 27.18 |
| 01.12.16 | DD | In Touch | Website | 29.99 | 6.00 | 35.99 |
| 01.01.17 | DD | In Touch | Website | 29.99 | 6.00 | 35.99 |
| 16.01.17 | 001672 | Miss S Pinder | Expenses (Chairmans Allowance) | 42.78 | | 42.78 |
| 16.01.17 | 001673 | POD | FVA Meeting, Plaistow road | 450.00 | 90.00 | 540.00 |
| 16.01.17 | 001674 | Mrs S Dack | Salary Dec/Jan | 2096.25 | | 2096.25 |
| 16.01.17 | 001675 | Mrs S Dack | Mileage Jan | 56.25 | | 56.25 |
| 16.01.17 | 001676 | Mrs S Dack | Expenses | 58.33 | | 58.33 |

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| 16.01.17 | 001677 | HMRC | Mth 9+10 Contributions | 771.08 | | 771.08 |
| 16.01.17 | 001678 | The Chapel | Donation | 25.00 | | 25.00 |
| | | | | £3586.85 | £102.00 | £3688.85 |
| | | | | | | |

179. **Public Participation:** - No members of the Public to participate.
180. **Date of Next Parish Council Meeting:** - Next Meeting to be held on 20th February 2017 commencing at 7.00pm in The Village Hall, Kirdford
181. **Matters for Next Meeting:** Butts Common play equipment, and review of Committees and working parties.
182. **Confidential Matters:** No Confidential matters to discuss.

There being no further business the meeting closed at 9.10pm